THE RKC BUSINESS RESOURCE COLLECTION

Business Startup Checklist

Turn a business idea into a clear launch sequence, with owners, deadlines, and evidence of completion.

A practical guide + printable worksheets

Use a pen or a PDF annotation app. Worksheets are printable; they are not interactive form fields.

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Educational organization tools. No legal, tax, investment, credit repair, or lending services. No funding or credit-score outcome is promised.

Start with one real offer

This checklist organizes a launch; it does not register a business for you. Choose a product you can actually deliver, validate demand, and confirm requirements with the relevant agencies and a qualified adviser.

How to use the checklist

1. Write one offer and one customer type. 2. Assign each task an owner and date. 3. Keep a receipt, record, or link as proof. 4. Revisit unresolved tasks before accepting payment.

Stage	Your next decision
Validate	What problem will a buyer pay you to solve?
Organize	Which entity, accounts, and records will support the offer?
Prepare	What exactly will the customer receive?
Launch	Can you complete an order and support the buyer?

First action

Ask three potential buyers what they currently use and what frustrates them. Write their words before changing your offer.